

## BYOD Policy

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Date:	02-02-2021
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### LAPTOP / TABLET COMPUTER USAGE POLICY & CONTRACT: Terms & Conditions

In order to meet the personal and professional ICT and technology needs of our students for the 21<sup>st</sup> Century, and the UAE National Agenda, AIS permits Grade 9 to 12 students to bring their own laptop / tablet computer for class use.

The only device allowed is laptop / tablet computer. Students are encouraged to bring their laptop / tablet computer when requested by the teacher, to benefit from specific class learning activities.

As a school and an institution in UAE, we are required to abide by Safe Internet Usage Procedures, and adhere strictly to the guidelines and standard usage policies below.

We kindly request both parents and students to carefully read the Laptop / Tablet Computer Usage Policy. Both students and parents need to agree to the Policy, and sign below, in order to bring a laptop / tablet computer to school.

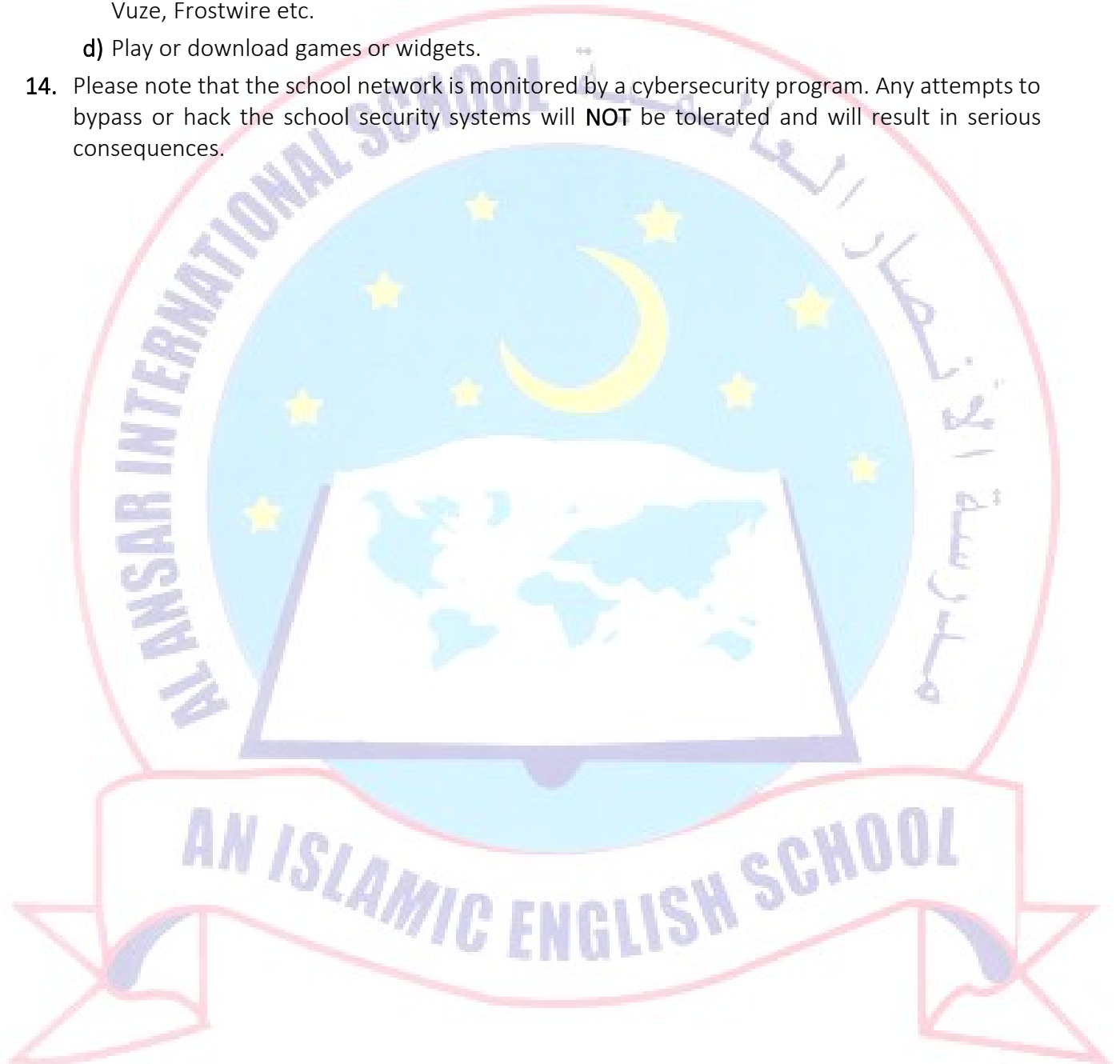
The following conditions define the **CONTRACT OF USE** for bringing a laptop / tablet computer to AIS.

1. Internet use in the school can only be through the AIS school Wi-Fi service, and only for specific approved educational purposes.
2. Students must bring their laptop / tablet computer fully charged as the school cannot guarantee the provision of power sockets.
3. Any unrelated websites, and social media sites cannot be opened at school.
4. Laptops / tablet computers are brought only on the request of teachers and / or when notified by the school.
5. Students should not expect privacy, and must take personal care of their data.

We strongly recommend the standard procedure of data backup, by backing up data on a hard disk at home.

6. Students cannot access or save any images, media or text that violates school or UAE media policies. Such data restrictions also cover hate speech and obscenities. VPN use is **NOT** permitted.
7. The school has a filtering service, but in the event of finding an inappropriate website, it is the responsibility of the student to lower the screen and immediately inform the teacher. Failure to do so places the student in violation of the Terms & Conditions and consequences may apply. Internet usage at AIS is recorded.
8. Laptops / tablet computers are the personal responsibility of the student at all times, and should not be left unattended.
9. Intentional damage to anyone's laptop / tablet computer, network or other related technology will be treated as a violation of school rules and carry consequences. The school is not responsible for any damage.
10. Laptops / tablet computers cannot be used outside of the classroom unless directed and supervised by the teacher.

11. Laptops / tablet computers cannot be used on school buses.
12. Students may use headphones for educational purposes when approved by the teacher.
13. Students may **NOT** use laptop / tablet computer to:
  - a) Download items or use messaging services.
  - b) Download or exchange copy written material such as software and media.
  - c) Use peer-to-peer software such as, but not limited to programs like u-Torrent, Vuze, Frostwire etc.
  - d) Play or download games or widgets.
14. Please note that the school network is monitored by a cybersecurity program. Any attempts to bypass or hack the school security systems will **NOT** be tolerated and will result in serious consequences.



**AIS LAPTOP / TABLET COMPUTER USAGE POLICY & CONTRACT**

I, \_\_\_\_\_, Year: \_\_\_\_\_; Grade \_\_\_\_\_; Section: \_\_\_\_\_,

have read the above Laptop / Tablet Computer Usage Policy & Contract.

I understand that the laptop / tablet computer is only for educational purposes with supervision. I understand that if I do not follow this policy and contract, I will forfeit my privilege to bring the laptop / tablet computer. Any violation of the school's Policies of Internet usage will result in disciplinary consequences within the applicable Code of Conduct.

Student's Signature

Parent's Signature

Date

